

Form 122 – Annual Production Reporting

What:

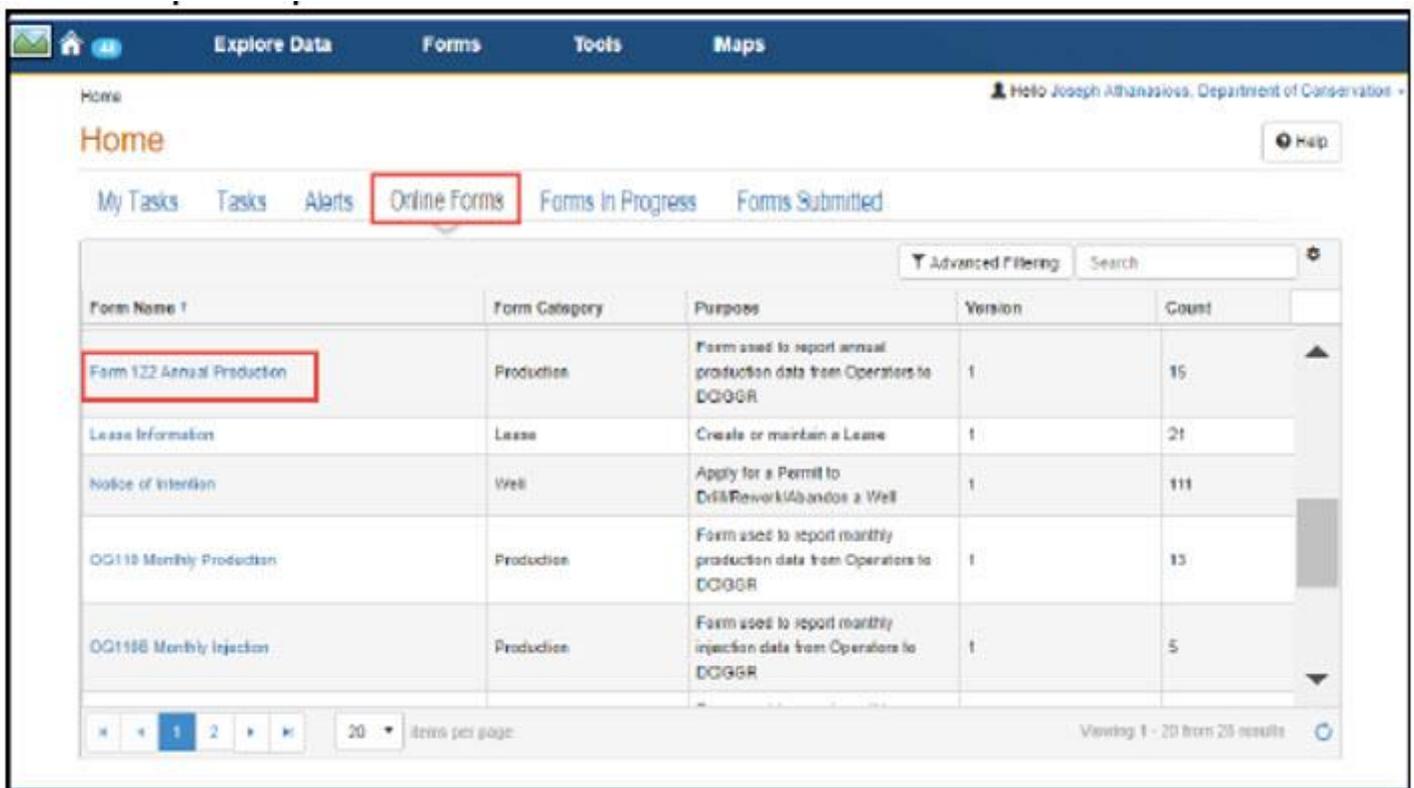
The purpose of this communication is to inform Oil and Gas Operators that online **Form 122 Annual Production** is available in WellSTAR. **Form 122** is due by March 15, 2019. Please visit the WellSTAR webpage [here](#) for step by step training on submitting Form 122 Annual Production Reports in addition to other useful information such as frequently asked questions and how to gain access WellSTAR.

Please log on to your WellSTAR account: <http://www.wellstar.conservation.ca.gov/>

Form 122 - Annual Production

This section will describe the process of Form 122 Annual Production reporting in WellSTAR.

Steps to report Annual Production online



The screenshot displays the WellSTAR user interface. At the top, there are navigation tabs: 'Explore Data', 'Forms', 'Tools', and 'Maps'. Below these, the user is logged in as 'Hello Joseph Athanasios, Department of Conservation'. The main content area is titled 'Home' and features a navigation bar with 'My Tasks', 'Tasks', 'Alerts', 'Online Forms' (highlighted with a red box), 'Forms In Progress', and 'Forms Submitted'. Below the navigation bar is a table of forms. The table has columns for 'Form Name', 'Form Category', 'Purpose', 'Version', and 'Count'. The 'Form 122 Annual Production' form is highlighted with a red box. The table also includes an 'Advanced Filtering' dropdown and a search box. At the bottom of the table, there is a pagination control showing '20 items per page' and 'Viewing 1 - 20 from 20 results'.

Form Name	Form Category	Purpose	Version	Count
Form 122 Annual Production	Production	Form used to report annual production data from Operators to DGGGR	1	15
Lease Information	Lease	Create or maintain a Lease	1	21
Notice of Intention	Well	Apply for a Permit to Drill/Revert/Abandon a Well	1	111
OG118 Monthly Production	Production	Form used to report monthly production data from Operators to DGGGR	1	13
OG118B Monthly Injection	Production	Form used to report monthly injection data from Operators to DGGGR	1	5

Step	Action	Results
1.	Click the home button in the upper left-hand corner.	
2.	Select Forms/Online Forms on the toolbar.	
3.	Select 'Form 122 Annual Production.	Form displays

Form Information

Form 122 Annual Production Help

Form Navigation

1. Form Information

Form Information

Complete the fields below. * Indicates required field

Form Name
Form 122 Annual Production

Organization *

Reporting Year *
2018

Description ⓘ

All comments are discoverable records, open to public review.

Cancel Save & Continue

Step	Action	Results
1.	Complete all data fields indicated by *	
2.	Enter a description that provides important key points such as operator name or reporting period.	
3.	Click "Save & Continue" located at the bottom of the form.	Operator Information Section displays. Review and continue to Monthly Data section.

Review Monthly Data

Form Navigation

1. Form Information
2. Operator Information ✓
3. Monthly Data
4. Annual Production
5. Document Upload
6. Form Submit
7. Confirmation
8. Review Comments
9. Review

All volumes below are based on reported data. If you are missing data for a month, the volume is estimated. To submit monthly data, visit your Forms list and fill out appropriate form. * Indicates required field

Monthly Data				
Month	Total Oil Produced (bbl)	Gross Gas Produced (Mcf)	Produced Gas Injected (Mcf)	Produced Gas Used in OG Operations (Mcf)
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
July	-	-	-	-
August	-	-	-	-
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
Total	0	0	0	0

Step	Action	Results
1.	Review the pre-populated monthly and annual data. Note: If any data populated is incorrect, navigate to Online Forms and complete appropriate form to update data. Once data is updated, submit a new Form 122.	
2.	Click "Next"	Annual Data displays

Form Navigation

- 1. Form Information
- 2. Operator Information ✓
- 3. Monthly Data ✓
- 4. Annual Production
- 5. Document Upload
- 6. Form Submit
- 7. Confirmation
- 8. Review Comments
- 9. Review

Annual Production

Certain fields below are pre-populated based on monthly reported data as shown on the previous step. You may edit these fields if you so choose. All input is subject to review. * Indicates Required Field

Oil

O1 **Total oil and/or condensate produced *** 0

▲▼

-minus-

O2 **Oil produced from reactivated idle wells *** 0

▲▼

O3 **Assessable oil produced (O1 - O2):** 0

Gas

G1 **Gross hydrocarbon gas produced *** 0

▲▼

-minus-

G2 **Hydrocarbon gas produced from reactivated idle wells *** 0

▲▼

G3 **Assessable gross hydrocarbon gas produced (G1 - G2):** 0

-minus-

G4 **Produced hydrocarbon gas injected *** 0

▲▼

G5 **Net hydrocarbon gas produced (G3 - G4):** 0

-minus-

G6 **Produced hydrocarbon gas used in oil- or gas-producing operations *** 0

▲▼

G7 **Assessable hydrocarbon gas (G5 - G6):** 0

-minus-

Back Next Save

Enter Annual Data

Step	Action	Results
1.	Enter required data *	
2.	Click "Next".	Navigates to next step. Continue with form to submit.
3.	Click Submit Reminder: Note Form Id number on top left of form.	Confirmation message or validation errors display.

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Click [here](#) to view a complete list of Frequently Asked Questions (FAQs)



WellSTAR Team welcomes your comments!

Please send your comments and questions to WellSTAR@conservation.ca.gov.

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